#### **2019 ASSESSOR REASON CODES**

August 1, 2019: Yellow = new reason code, blue = amended language.

#### **Decrease Reason Codes**

- 1. This is the result of an analysis of comparable properties.
- 2. This is the result of an analysis of comparable properties.

The decrease includes an update of your property's characteristics.

- 3. This is the result of a factual change in your property records.
- 4. This is the result of a factual change in your property records including an income, market or cost analysis.
- 5. This is the result of the partial occupancy of your property.
- 6. This is the result of the partial occupancy of your property along with an income, market or cost analysis.
- 7. This is the result of the total vacancy of your property.
- 8. This is the result of the total vacancy of your property along with an income, market or cost analysis.
- 9. This is the result of a sale analysis of your property.
- 10. This is the result of a development incentive grant including an income, market or cost analysis.
- 11. This is the result of an income, market or cost analysis.
- 12. This is the result of a change in classification.
- 13. This is the result of a change in classification including an income, market or cost analysis.
- 14. This is the result of a change in classification including total or partial occupancy.
- 15. This is the result of a Property Tax Appeal Board Decision
- 36. This result is based on consideration of submitted appraisal and an analysis of comparable properties.
- 37. This is the result of an income, market or cost analysis in support of a decrease and in the absence of compliance of Incentive eligibility requirements.
- 38. This is a result of a market analysis of your property as well as an analysis of comparable properties.
- 77. This is the result of a recent field inspection and market, income, and/or comparable market analysis of your property.

# **No Change Reason Codes**

- 16. This is due to your property's uniformity with comparable properties.
- 17. This is due to your property's uniformity with comparable properties. The analysis included an update of your property's characteristics.
- 18. This is due to lack of data having been submitted for our review.
- 19. This is due to insufficient data having been submitted for our review.
- 20. This is due to the absence of or an incomplete Attorney/Representative Authorization form.
- 21. This is due to the sale of the property not having been disclosed or incomplete sale data submitted. (i.e. closing statement, deed.)
- 22. This is due to income, market or cost analysis supporting the assessment.
- 23. This is due to conflict between characteristics provided and our recent field inspection.
- 24. This is due to the absence of or an incomplete Property Summary Sheet.
- 26. This is due to a development incentive grant.
- 27. This is due to an analysis of the sale of the property.
- 28. This is due to a Board of Review decision or reduction.
- 29. This is due to a factual change in your property characteristics and a valuation analysis.
- 32. This is due to the absence and/or incompleteness of an income statement, a rent roll, Real Property Income and Expense Form.
- 33. This is due to the absence of a vacancy affidavit and/or the lack of documentation required for vacancy relief.
- 34. Insufficient or no data was provided to substantiate a field check at the time the appeal was filed.
- 35. This is the result of a Property Tax Freeze Program for Historic Residences posted deadlines
- 40. This appeal has been withdrawn due to a petitioner request.
- 41. This appeal has been terminated because the property is exempt. If you have any questions, please contact our Exempt Department at (312) 603-7567.
- 42. The Assessment reflects a prior valuation analysis. Amendments to the Classification Ordinance (10% & 25%) do not warrant additional relief.
- 43. Incentive improvements were not assessed for the current year.

- 44. The Filing Fee, the Municipal Resolution and/or the Living Wage Affidavit were not submitted.
- 45. The substantial rehabilitation did not yield any incremental value for incentive action.
- 46. The property is railroad operational.
- 47. The property is currently partially exempt.
- 48. This result is based on consideration of submitted appraisal and an analysis of comparable properties.
- 49. This is a result of a market analysis of your property as well as an analysis of comparable properties.
- 52. This is due to conflict between documentation submitted and our recent field inspection.
- 53. The submitted appraisal was not for current year, did not meet acceptable standards, and/or not prepared for the purpose of valuation.
- 54. This is due to the failure to abide by the official rules posted by the CCAO.
- 61. Failure to abide by CCAO rule 10 failure to file anonymously.
- 62. Failure to abide by CCAO rule 20 missing or incomplete utility bills.
- 64. Failure to abide by CCAO rule 19 missing or incomplete 3 years of income/expense records, RPIE forms, or Schedule E.
- 65. Failure to abide by CCAO rule 17 failure to produce all required sales documentation.
- 66. Failure to abide by CCAO rule 15 failure to submit a recent original and clear picture of the property (with the exception of Class 2).
- 67. Failure to abide by CCAO rule 21 missing or incomplete evidence of demolition.
- 68. This is the result of a recent field inspection and market, income, and/or comparable market analysis of your property.

### **Re-review Reason Codes**

- 25. Re-review denied due to the failure to submit newly discovered data or factual error with the original appeal or the failure to identify a change in the law.
- 39. Re-review denied due to failure to submit data within the Assessor's Office posted deadlines.

### **Letter/Unique Property Reason Codes**

- 30. This is a letter/unique property.
- 31. This is a letter/unique property on re-review.

# **Incentive Reason Codes (No Changes)**

- 50. This increase is due to a valuation analysis.
- 51. Due to Non-Compliance to the Cook County Board of Commissioners recent amendments to the Tax incentive ordinance.
- 55. Flood Damage.
- 56. This is due to the removal of the Incentive based on Non-Industrial use or Continuous Substantial Vacancy.
- 57. Incentive classification denied due to Non-Industrial use.
- 58. This is due to a change in classification but no change in value.
- 59. This is due to the Appeal Fee not being submitted.
- 60. Market Value maintained; increase was due to ramp-up of level of assessment due to non-renewal of Incentive.

### **Incentive Reason Codes (Decrease)**

- 70. This is a result of the renewal of the Incentive (only).
- 71. This is a result of the renewal of Incentive and value change.
- 72. This is a result of the vacancy of your property and the removal of the Incentive due to Continuous Substantial Vacancy.
- 73. The Property is Railroad Operational.
- 74. This is a result of a One-Year Only reduction due to vacancy; Incentive not applied due to non-compliance of Incentive requirements.
- 75. This is a result of a sale analysis, for One year only.
- 88. Due to Legal Defense Denial.
- 89. Due to not submitting an appeal.